



## Urban Farm / Agriculture Internship

Victory Garden Initiative is a non-profit organization that builds communities who grow their own food as a way of life to create a community-based, ecologically sustainable, socially just and nutritious food system for all. We are a small, dynamic and rapidly growing organization seeking the right team member to join us in changing Milwaukee's landscape into a lush, food-producing city.

### Position Description:

The Urban Farm Internship is an opportunity to expand your knowledge of urban food production, urban neighborhood development, community engagement, volunteer management, and urban food systems. This internship opportunity is part education and part hands-on work experience. Your work will be embedded in Milwaukee's Harambee Neighborhood where the post-industrial economic crash has hit hard, but where Milwaukeeans from all walks of life are contributing to advance economic prosperity, improve urban health and deepen community connections. This is an unpaid internship - students that qualify for school credit are encouraged to apply. Interns can also be hard-core volunteers that are not students!

**Reports to:** Farm Coordinator

### Schedule and Duration:

Fall	Spring	Summer
September 1 - December 31	January 1 - May 31	June 1 - August 30
15-20 hours/week	15-20 hours/week	15-20 hours/week
Schedule is determined by the Intern and Farm Coordinator at the time of hire.		

### Location:

1. Farm activities (all months): Concordia Gardens Urban Farm - 220 E. Concordia Ave. Milwaukee, WI
2. Planning support (winter months): Victory Garden Initiative Office - 1845 N Farwell Ave. Suite 100, Milwaukee, WI

### Learning Opportunities and Duties:

- Work 10-15 hours per week, 2-3 days per week; evening and weekend availability
- Collaborate with the Farm Coordinator to plan and implement food production throughout the growing season
- Compost food waste
- Cultivate soil
- Plan, plant, cultivate, and harvest crops
- Provide irrigation for orchards, vegetable crops, and gardens



- Work with seedlings and plants inside hoop house
- Enhance permaculture plantings in an urban forest
- Maintain general farm grounds including mowing and pulling weeds
- Prepare for an extended growing season from early spring to late fall
- Participate in winter preparations of farm
- Create and update detailed organizational materials, production tracking, budget evaluations, and activity reports
- Assist in urban farm action and project planning
- Manage small groups of volunteers during workday events
- Give tours of Concordia Gardens to small groups
- Conduct community outreach to raise awareness and interest in urban agriculture
- Work with neighborhood youth in the gardens

**Qualifications:**

- Ability to lift 50 pounds
- Capable of physical work (bending, lifting, shoveling, etc.)
- Enjoyment being outside and gardening
- Ability to work long hours in all kinds of weather conditions
- Ability to work in a team and on your own
- Mechanical aptitude
- Aptitude for detail management and commitment to deadlines
- Ability to balance multiple tasks and work independently
- Clear communication skills when working with partners, donors, and all people that come together to make VGI programs happen
- Proficiency in MS Office and Google Suites
- Flexibility and adaptability
- Available ten to fifteen hours per week during 8:30-5:30 business hours
- Interest in food system issues
- Biology, agriculture, environmental, or sustainability student preferred.

The Concordia Gardens Urban Farm Intern is crucial to the productivity of our 1.5 community education farm. In addition to general farm needs, this intern can expect to take part in events and activities that take place at Concordia Gardens such as healthy cooking classes, bi-weekly workdays on Saturday mornings, and volunteer events.

To apply: Please send cover letter, resume, and three references to the Beverly Tyree, Education Programs Manager at [beverly@victorygardeninitiative.org](mailto:beverly@victorygardeninitiative.org). If possible, please combine into one PDF document.

Application Due Dates: **April 15** (Summer Internship), **July 15** (Fall Internship), **November 15** (Spring Internship)